

**APPENDIX I**

**APPLICATION FORMS**

**A) LANDSCAPING REVIEW APPLICATION**

SYMPHONY PARK HOMEOWNERS ASSOCIATION, Inc.

To: Landscaping Review Committee
Symphony Park Homeowners Association, Inc.
C/o Community Management Corporation
11300 Rockville Pike Suite 907
North Bethesda, Maryland 20852

From: \_\_\_\_\_ Lot: \_\_\_\_\_ Phase/Sec.: \_\_\_\_\_

Address: \_\_\_\_\_ Home phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Work phone: \_\_\_\_\_
(if different)

Directions:

The Declaration of Covenants, Conditions and restrictions requires that you submit to the Landscaping Committee for approval of all proposed landscaping additions, changes or alterations to your house and lot. In order to be considered by the Landscaping Committee, your application must include detailed information describing the proposed change (typically, specifications including sketches, photos, etc. showing the proposed planting schedule and materials with approximate sizes. Make sure your application is complete. An application submitted without all required submissions will be considered incomplete. In such case, the Landscaping Committee's review period will not commence until all required submissions have been provided. Other exhibits may be requested to permit adequate evaluation of the proposed change. If you have any questions regarding the required submissions or the application process, you are advised to seek guidance from CMC prior to submission of an application.

Description of Proposed Change: (Please print or type)

Describe all proposed landscaping changes and/or alterations to your property. Please provide required details by attaching sketches, drawings, clippings, pictures, catalog illustrations, and a copy of your house location survey (recorded plat) with the location of the modification marked, etc. to fully describe the proposed change. Please note that no changes can be proposed nor approved on the public side of the front fences or walls as these areas are the domain of the HOA.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Purpose of Improvement: \_\_\_\_\_

ESTIMATED STARTING DATE: \_\_\_\_\_  
(After approval by the Design Review Committee)

ESTIMATED COMPLETION DATE: \_\_\_\_\_

Owners' Acknowledgments:

I/we understand and agree:

1. \_\_\_\_\_ that approval by the Committee shall in no way be construed as to pass judgment on the correctness of the location, structural design, suitability of water flow or drainage, location of utilities, or other qualities of the proposed change being reviewed.
2. \_\_\_\_\_ that approval by the Committee shall in no way be construed as to pass judgment on whether the proposed change being reviewed is in compliance with the applicable building and zoning codes of the county in which the property is located.
3. \_\_\_\_\_ that approval of any particular plans and specifications or design shall not be construed as a waiver of the right of the Committee to disapprove such plans and specifications, or any elements or features thereof, in the event such plans are subsequently submitted for use on any other lot.
4. \_\_\_\_\_ that no work on the proposed change shall begin until written approval of the Committee has been received by me; that, if work is begun prior to approval, I may be required to return the property to its former condition at my own expense if this application is disapproved wholly or in part; and I may be required to pay all legal expenses incurred.
5. \_\_\_\_\_ that there shall be no deviations from the plans, specifications, and location approved by the Committee without prior written consent of the Committee; any variation from the original application must be resubmitted for approval.
6. \_\_\_\_\_ that I authorize members of the Committee or managing agent to enter upon my Property to make one or more routine inspection(s).
7. \_\_\_\_\_ that construction or alterations in accordance with the approved plans and specifications must commence within 3 months of the approved date of this application and be completed within 6 months of the approved date, otherwise the approval by the Committee shall be deemed conclusively to have lapsed and to have been withdrawn.
8. \_\_\_\_\_ that it is my responsibility and obligation to contact *Miss Utility*, and to construct the improvements in a workmanlike manner in conformance with all applicable building and zoning codes.
9. \_\_\_\_\_ that I am responsible for any damage and all cost to repair common area or community property that results from the proposed modification.
10. \_\_\_\_\_ That I am fully aware that any/all changes I propose to make will now be my responsibility to maintain and the HOA and the Landscaping Maintenance Company are absolved of any further maintenance, repairs or upkeep once I am allowed to affect the proposed changes.

Owner/Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Owner/Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Required Attachments: Descriptive information (typically plans and specifications, including sketches, photos, catalog illustrations, etc. showing the nature, kind, shape, color, dimensions, materials, and a copy of the survey with the location marked) .